



Simulation and Clinical Skills Technician – Site Lead

Reference: EHA2448-0523
Salary: £29,762 - £32,411 per annum
Grade 6, Points 23–36
Contract Type: Permanent
Hours: Full Time (36.25 hours per week)
Location: Ormskirk

Accountable to: PVC/Dean of Faculty

Reporting to: Senior Simulation and Skills Technician





About the Role

You will be responsible for leading the delivery and development of the simulation and clinical skills area at the Ormskirk EHU site. This role will include the daily management of the area including but not limited to the organisation and operation of the simulation and skills sessions including management of the booking system; the ordering and procurement of consumables ensuring an adequate stock control is maintained, the maintenance and monitoring of the equipment, running of simulation scenarios and guidance to staff and students on resources available. The equipment range will include - human patient simulators, part-task trainers, computer-based simulators, the Learning Management system, and appropriate medical and surgical equipment.

You will monitor and generate monthly reports on the utilisation of the space and resources and will be required to maintain a safe learning environment. This will be a varied, interesting, and challenging role, which will require flexibility, and the ability to work independently as well as part of a team.





Duties and Responsibilities

1. Operational responsibility for the Simulation and Skills areas in the EHU site at Ormskirk including organising and preparing the day-to-day running of facilities.
2. Preparation of equipment and facilities as per the supplied scenarios and skills requests in readiness for teaching sessions. This includes the setup and dismantling of simulation areas and skills stations as required.
3. Ensure specialist simulation equipment including the software and hardware, audio-visual equipment, and other modalities of simulation education and skills training are installed and maintained in accordance with technical and health and safety procedures.
4. Provide guidance to academic staff on available technologies to enhance and develop simulation and skills teaching.
5. Provide technical guidance, training and guidance on resources available to students and academics, while observing safety precautions.
6. Demonstrate and explain the capabilities of the simulators to academic staff and students.
7. Orientate students and academic staff to the clinical areas, the simulators, and the equipment.
8. Make independent decisions and provide advice and guidance to contribute to the decision-making of others.
9. Programme and operate the human patient simulators as required to meet scenario requirements. This includes adjusting the physiological parameters as required during the scenarios, providing the patient voice, answering calls, and providing the necessary laboratory and diagnostic results.
10. Manage the Simulation Learning Management System for the EHU site at Ormskirk ensuring the live streaming is working and updating as required, the main Learning Space calendar, inventory, schedule recordings of sessions, and update the video archive regularly.





11. Monitor stock levels including maintenance of a comprehensive stock and equipment database, as well as tracking servicing and repair of equipment. Monitor all servicing of equipment including responsibility for ensuring the regular testing of equipment, in line with manufacturers' guidance and compliance with Legal Requirements.
12. Monitor and generate monthly reports on the utilisation of the space and resources liaising with the senior simulation and clinical skills technician on a frequent and regular basis.
13. Ensure maintenance of the EHU site at Ormskirk following Health & Safety requirements including monitoring risk assessments, COSHH requirements, and maintenance of all related records for audit purposes.
14. Ensure that all equipment, including simulation equipment, is appropriately cleaned and stored after use, any damaged or worn-out equipment is reported, recorded, and repaired as per instruction.
15. Undertake administrative duties as required by the role e.g. maintain records related to simulators and clinical skills.
16. The work will involve working by yourself without direct supervision.
17. Attend and participate in meetings, open days, faculty development sessions, and working groups as appropriate.
18. Develop the service making recommendations for change and implementing them as required.
19. Where required work across EHU sites including Aintree, Alder Hey Children's Hospital and St James, Manchester.

In addition to the above all Edge Hill University staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- c) Undertake appropriate learning and development activities as required
- d) Participate in Edge Hill's Performance Review and Development Scheme



- e) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner
- f) Demonstrate excellent Customer Care in dealing with all customers





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University

Eligibility

Candidates should note that shortlisting will be based on information provided on the application form with regard to the applicant's ability to meet the criteria outlined in the Person Specification attached.





Please note that applications will be assessed against the Person Specification using the following criteria, therefore, applicants should provide evidence of their ability to meet all criteria.

Methods of Assessment include Application Form (A), Supporting Statement (S), Interview (I), Test (T) & Presentation (P).

		Essential	Desirable	Method of assessment (A/S/I/T/P)
Qualifications				
1.	Educated to A Level standard or equivalent	*		A
2.	Degree in Health or Science related discipline		*	A
3.	Certification with either the Society for Simulation in Healthcare or the Association of Simulated Practice in Healthcare and/or professional registration with a recognised science-related organisation.		*	A
Experience and Knowledge				
4.	Experience of working in a simulation and clinical skills environment	*		I/S
5.	Experience of working in a healthcare setting		*	I
6.	Experience in using human patient simulators for simulation-based education	*		I/S/P
7.	Working knowledge of audio-visual systems and computer operating systems		*	I/S/P
8.	Working knowledge of health & safety requirements including risk assessments, COSHH and RIDDOR		*	I/S
Abilities and Skills				
9.	Able to plan, organise and adapt day to day simulation and skills services in response to changing demand patterns	*		I/S/P
10.	Excellent interpersonal and professional skills with the ability to establish, develop and maintain professional and collegiate relationships with students, colleagues, and stakeholders	*		I/S/P
11.	Ability to evaluate & review processes and implement new systems & procedures where appropriate	*		I/P
12.	Ability to work independently, exercise initiative and independent judgement appropriate to the role	*		I/S





13.	Good organisational ability and able to prioritise work appropriately	*		I/S/P
14.	Experience and understanding of a wide range of clinical simulation equipment, software and hardware, processes and procedures and able to provide a relevant level of technical support to support teaching	*		I/S/P

How to Apply

When you are ready to start the formal application process, please visit our [Current Vacancies page](#) and click 'vacancies', search for the role you wish to apply for, and click 'Apply Online'. The online application form can be completed in stages and can be revisited at any time. The form automatically saves as you enter your information, and it is simple to move backwards and forwards throughout at any time prior to submission. Help is available at each stage to guide you through the form. Before final submission, you can preview your application and can then choose to refine or submit the form.

Please refer to the advert for the closing date for this vacancy, all applications must be submitted by 11:59pm on this date. Following the closing date, we will contact you by email to let you know whether or not you have been shortlisted to participate in the next stage of the selection process. We try our best to inform all applicants within two working weeks following the closing date.

Application > Shortlisting > Interview > Outcome

For informal enquiries about this vacancy, please contact: Scott Mosher, Senior Simulation and Clinical Skills Technician at moshers@edgehill.ac.uk

At Edge Hill University we value the benefits a rich and diverse workforce brings to our community and therefore welcome applications from all sections of society.

