

It is important to note that this job description is a guide to the work you will initially be required to undertake. It may be changed from time to time to meet changing circumstances. It does not form part of your contract of employment.

Job description for the post of:

Lecturer in Nurse Education (4 posts) EHT0123-0717

Reporting to: Head of Nurse Education

Accountable to: Dean of Faculty of Health & Social Care

The Faculty of Health and Social Care is a highly regarded provider of nurse education with a reputation for preparing nurses with the key skills and knowledge required by employers. Students studying on all 4 nursing fields in the undergraduate programme are prepared to work in a variety of hospital and community settings and develop the competencies required for registration with the Nursing and Midwifery Council.

This post arises as a result of current vacancies within the Nurse Education team. The successful candidate will have excellent teaching skills, will be able to effectively support student progression and achievement; contribute to a contemporaneous curriculum and make a contribution to the achievement of the Department and Faculty strategic objectives. The successful candidate will be required to maintain positive relationships with all stakeholders including practice placement providers. They will need to demonstrate commitment to their own professional development including growing a personal research profile.

Duties and Responsibilities

Teaching

- a) Facilitate students' learning through lectures, tutorials and seminars at undergraduate, and post graduate levels as required.
- b) Provide support to individual students and groups of student in accordance with Edge Hill procedures, referring students to further support services as appropriate.
- c) Contribute to the curriculum development of the Subject/Department academic programmes and wider Faculty where appropriate, producing

high quality teaching and learning material to support and develop student learning.

- d) Seek to enhance the quality of education and provision by ensuring that they maintain high standards of learning and teaching.
- e) Use teaching and learning strategies, which encourage student involvement and advance their independent learning, adapting delivery to suit learners' needs.
- f) Contribute effectively to curriculum delivery, at the modular level, taking lead responsibility, where appropriate, within UG and/or PG levels.
- g) Effectively oversee the welfare, progress, examination and assessment of the students as designated by the Head of Department/ Line Manager.
- h) Promote the work of the University and participate in the recruitment, selection and induction of students.
- i) Undertake personal tutor responsibilities as required.
- j) Assess students overall performance, through setting/ marking programme work, practical sessions, supervisions, fieldwork and examinations, providing appropriate feedback to students.
- k) Challenge thinking, foster debate and develop the ability of students to engage in critical discourse and rational thinking.
- l) Support learning in practice, including placement/mentor preparation and practice audits.

Research

- a) Align and effectively contribute to one of the Faculty research themes with support and assistance from colleagues as required.
- b) Publish, or show evidence of working towards, publication of research and/or scholarship in peer reviewed journals.
- c) Participate in a range of knowledge transfer agendas and projects as designated by Head of Department/ Line Manager.
- d) Develop and maintain links with cognate disciplines within the Faculty, University, Industry and the Community.
- e) Contribute effectively to research and/or enterprise projects.

Curriculum Development

- a) Contribute effectively to the design and planning of the curriculum including the writing of course validation documentation as required, ensuring compliance with the University's Academic Regulations and Quality Management Handbook.
- b) Contribute effectively towards the development of the Department within an established programme of study.

Organisation and Management

- a) Build internal contacts and participate in internal networks for the exchange of information & to form relationships for future collaboration.
- b) Be an active member of relevant Departmental/Faculty/Institutional committees and contribute to partnership working with external colleagues and service users.
- c) Organise and administer tasks in an efficient and effective manner.
- d) Carry out any other duties as requested by Head of Department/Line Manager.

In addition to the above all Edge Hill University staff are required to:

- a) Adhere to all Edge Hill's policies and procedures, including Equality and Diversity and Health and Safety
- b) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons
- c) Undertake appropriate training and development as required
- d) Participate in Edge Hill's Performance Review and Development Scheme
- e) Adhere to Edge Hill University's environmental policy and guidelines and undertake tasks in a sustainable manner
- f) Demonstrate excellent Customer Care in dealing with all customers

Corporate Responsibilities:

- a) Participate in Edge Hill University's Performance Review scheme.
- b) Respect confidentiality. Confidential information should be kept in confidence and not released to unauthorised persons.

- c) Comply with legislation and adhere to Edge Hill University's policies and procedures and attend appropriate training as required, including Health and Safety.
- d) Manage and enhance their own personal performance.
- e) Participate in work-related training and staff development.
- f) Adhere to Edge Hill University's environment policy and guidelines and undertake tasks in a sustainable manner.

Hours: Full Time, 37 hours per week

Salary: Grade 8, points 31 – 35
£32,958 - £37,075 per annum

Candidates should note that shortlisting will be based on information provided on the application form with regard to the applicant's ability to meet the criteria outlined in the Person Specification attached.

It is important to note that the successful applicant will be required to undertake an enhanced disclosure for you from the Disclosure and Barring Service and that this will form part of the conditions of offer of employment.

PERSON SPECIFICATION

Lecturer in Nurse Education EHT0123-0717

CRITERIA Applicants should be able to provide evidence of their ability to meet the following criteria.

		Essential	Desirable	*Method of assessment (I/A/T/P)
Qualifications				
1	A good relevant honours degree or equivalent qualification and experience of Higher Education learning	*		
2	Higher qualifications relevant to the post, such as a Postgraduate degree, a professional registerable qualification, or evidence of satisfactory progress towards such qualifications	*		
3	Professional registerable qualification with relevant statutory body e.g. NMC	*		
4	PhD or other research training		*	
5	Recognised teaching qualification or teaching experience/training	*		
Experience and Knowledge				
6	Successful relevant teaching experience in Higher Education or other evidence of the ability to be an effective teacher at this level.	*		
7	Experience of one or more of: research, consultancy, evidence-based practice, publication, and innovation.		*	
8	Evidence of relevant subject knowledge as evidenced through qualifications, prior teaching experience or research.	*		
9	Evidence of working in a team with potential fit with the existing team in terms of knowledge and experience	*		
10	Appreciation of the context within which their area of expertise sits	*		

		Essential	Desirable	*Method of assessment (I/A/T/P)
Competencies				
Teaching, Learning and Assessment				
11	An effective interpersonal communications style with emotional intelligence.	*		
12	Ability to develop and use effective, flexible and innovative approaches to teaching, learning and assessment.	*		
13	Ability to demonstrate understanding of the processes for assuring quality standards are met.	*		
14	Ability to support the diverse academic and personal needs of individual students.	*		
Scholarly Activity and Research				
15	Ability to engage in innovation, knowledge construction and knowledge dissemination	*		
16	Ability to engage in academic and professional networking through active membership of associations, societies and professional bodies.	*		
Management and Administration				
17	Ability to support the general development of the department , the faculty and the institution	*		
18	Evidence of ability to meet target deadlines and manage own workload	*		
Personal and Professional Development				
19	Ability to reflect on own skills and knowledge, and to seek opportunities to develop.	*		

***Method of Assessment (I-Interview, A-Application, T-Test, P-Presentation)**

Please note that applications will be assessed against the Person Specification using this criteria.